

# **BULLETIN ANNOUNCEMENT**

## *Did you Know?*

### **Your child can attend a Catholic School Financial Assistance Available**

Tuition assistance scholarship grants from the endowment fund established as a result of the Diocese of Peoria ROOTED IN FAITH Campaign and named in honor of Archbishop Spalding, the first Bishop of Peoria, will be available for the 2018-19 school year for students enrolled in or intending to enroll in grades Kindergarten through 12 in any Catholic school located in the Diocese of Peoria whose families are active members of a Catholic parish in the diocese. All grants will be based on financial need objectively assessed.

Information about the grants and application materials may be obtained from any Catholic elementary or secondary school in the Diocese of Peoria or on the Diocesan website [www.cdop.org](http://www.cdop.org) under *Catholic Education* and then under *Financial Assistance*. Consult the detailed protocols and procedures and checklist for all requirements necessary to be eligible for an award.

Parents are encouraged to apply online at: **online.factsmtg.com/aid**. Families of students currently receiving grants are reminded that all grants are for one year only, and anyone seeking to renew a grant for the 2018 - 2019 year must reapply.

Deadline date for the completed application is **April 15, 2018**. Notification of grant awards will be made by May 30, 2018.

Another funding opportunity is also available due to legislation recently enacted in Illinois. Students may be eligible for up to 100% of tuition and fees under a new program for tax credit scholarships (TCS). Details on how to apply and who qualifies are available on the Empower Illinois website at [www.empowerillinois.org](http://www.empowerillinois.org). Students who receive a TCS are ineligible to receive a Spalding award.

## Checklist for a Spalding Scholarship Application

- Thoroughly **read the Protocols and Procedures for details** on how to complete the application process.
- Submit the **FACTS Grant & Aid Application** online (preferred) or by mail. See contact information below.
- Pay the **\$30 application fee** to FACTS Management Company.
- Upload, fax or mail your **2017 federal income tax return and ALL supporting tax schedules and documents** to FACTS Management Company **by April 15<sup>th</sup>**.
- Upload, fax or mail your **2017 W-2 Wage & Tax Statements** to Facts Management Company **by April 15<sup>th</sup>**.
- Ask your **parish pastor to submit a recommendation** to the Diocesan Office of Catholic Schools that your family is in good standing in the parish.
- If your student received an Illinois Tax Credit Scholarship (TCS) for 2018 -2019, do not apply for a Spalding scholarship. Students are ineligible to receive a Spalding scholarship if they receive a full or partial TCS.

**Apply as early as you can, but ALL DOCUMENTS MUST BE SUBMITTED BY THE DEADLINE DATE OF APRIL 15, 2018, for the application to be considered for the Spalding Scholarship.**

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### FACTS CONTACT INFORMATION:

**New: You can chat with a FACTS representative online if you have a question when completing the application.**

Online application:	<a href="http://online.factsmgt.com/aid">online.factsmgt.com/aid</a>
Customer Service number:	(866) 441-4637
Fax number for supporting documents:	(866) 315-9264
Supporting documents & paper applications mailed to:	FACTS Grant & Aid Assessment P. O. Box 82524 Lincoln, NE 68501-2524

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**John Lancaster Spalding Scholarship Fund**  
**Protocols and Procedures 2018 – 2019**  
**Deadline Date: April 15, 2018**

**PROTOCOLS:**

- A family applying for Spalding Scholarship assistance must be an active member in good standing of a parish in the Catholic Diocese of Peoria.
- The student[s] for whom the aid is being sought must be enrolled in good standing [or seeking to be enrolled] in grades K through 12 in a Catholic school located in the Diocese of Peoria.
- All scholarship assistance will be based on a family's financial need objectively assessed. The diocese will use FACTS Grant & Aid Assessment Services to determine financial need.
- All scholarship assistance will also be dependent upon the recommendation of the pastor that the family is an active member of the parish in good standing
- If a student changes schools during a school year, tuition assistance grants will follow the student as long as the student is enrolled in and in good standing in a Catholic school in the Diocese of Peoria and the family is a member in good standing of a parish in the Diocese of Peoria.
- All awards are for one school year only. A family must apply for Spalding Scholarship assistance each school year.
- The number of grants and the amount of each grant for the school year will be dependent upon the funds available and the size and need of the applicant pool.
- Payment of Spalding Scholarship Grants will be made twice a year directly to the Catholic school a student attends. These grants will be applied to the family's tuition obligation. Tuition assistance grants will be announced by the end of May 2018.
- If the student receives an Illinois Tax Credit Scholarship for full or partial tuition for 2018-19, (qualifications and application information can be found at [www.empowerillinois.org](http://www.empowerillinois.org)), they are ineligible to receive a Spalding Scholarship, and any Spalding award previously granted for 2018-19 will be rescinded.

**PROCEDURES:**

- Families interested in applying for tuition assistance from the Spalding Scholarship Fund must complete a **FACTS Grant & Aid Application**. Filing online at [online.factsmgmt.com/aid](http://online.factsmgmt.com/aid) is the fastest and most direct method of submitting the **application and required supporting tax documents**. A family may also obtain a printed copy of the FACTS Grant & Aid Application from the school that their child attends or will attend, and complete it according to directions. **The application and supporting tax documents must be received by FACTS by April 15, 2018.**
- The completed FACTS application, the \$30 fee, and any required supporting documents are to be filed with FACTS according to their directions.
- Families must also request the pastor submit a recommendation to the Office of Catholic Schools verifying good standing in the parish.
- The application process is complete only when the pastor's recommendation has been submitted to the Office of Catholic Schools and when a completed parent financial aid application, and required supporting documents and the fee, have been submitted to FACTS. Submit your application and supporting documents as soon as possible. **Only completed applications which include supporting documents submitted on or before April 15, 2018 will be considered when Spalding assistance awards are determined.**
- A Checklist of all steps to complete when submitting an application for a Spalding Scholarship application is available at [www.cdop.org](http://www.cdop.org), under *Catholic Education* and then under *Financial Assistance*. Scroll to the bottom of the page and select the link to the forms.